

## **GLOBAL INVASIVE ALIEN SPECIES INFORMATION PARTNERSHIP**

### **TERMS OF REFERENCE FOR THE STEERING COMMITTEE MEMBERS**

The Steering Committee will oversee the planning and of the GIASI Partnership, and facilitate fundraising.

Two elected Co-Chairs will coordinate the Steering Committee, by convening and chairing meetings, normally four times a year either by conference call or physical meeting.

Partner organizations will be represented through the ex-officio membership of Working Group chairs or co-chairs. Programme Officer for invasive alien species at the Secretariat of the CBD will support the Steering Committee as an ex-officio member. Such members will fully participate in the work of the Steering Committee. Steering Committee roles and responsibilities include:

- (a) Providing direction to the Partnership, as well as to identify, engage and build productive relationships with potential partners and donors.
- (b) Keeping under review the Operational Plan and providing suggestions on Work Plan;
- (c) Monitoring and encouraging implementation of the Operational Plan, especially the Work Plan;
- (d) Facilitating/supporting the acquisition of resources to support the Work Plan (including in-kind opportunities) at the regional and global fora;
- (e) Representing the Partnership
- (f) Reporting on the progress of implementation and other relevant activities to the CBD Secretariat; and
- (g) Keeping participants motivated.

Steering Committee members will be:

- (a) Senior-level professionals committed to providing leadership in the implementation of the GIASI Partnership mission and, in particular, Steering Committee roles and responsibilities;
- (b) Contributing to decision making on the Partnership operation in a timely manner and dedicating a reasonable amount of time to guiding/supporting the Partnership and Working Groups;
- (c) Willing to serve in a voluntary capacity and encouraging other relevant individuals and organizations to join the GIASI Partnership;
- (d) Committed to attending CBD statutory meetings, when feasible, in order to reflect Parties' information and informatics tools need to the activities of the GIASI Partnership and interact with GIASI Partnership stakeholders, participate in GIASI Partnership events, and attend Steering Committee meetings;
- (e) Individuals who have substantial experience in strategic planning, committee/board participation, programmatic management, and the work of the CBD and/or relevant other multilateral agreements;
- (f) Leaders in invasive alien species or biodiversity information management; and
- (g) Drawn from the GIASI Partnership partners and CBD Parties.

**Terms of service:** Invited to serve by the Steering Committee Co-Chairs. Two year term with potential for one term renewal.

**Steering Committee size:** Between six and twelve; Co-Chairs; a rapporteur who will be selected at each meeting and will be supported by the Secretariat of the CBD and the organization providing coordination services.