



## Convention on Biological Diversity

Distr.  
GENERAL

UNEP/CBD/SBI/REC/1/13  
6 May 2016

ORIGINAL: ENGLISH

### SUBSIDIARY BODY ON IMPLEMENTATION

First meeting

Montreal, Canada, 2-6 May 2016

Agenda item 15

### RECOMMENDATION ADOPTED BY THE SUBSIDIARY BODY ON IMPLEMENTATION

#### 1/13. Administration of the Convention

##### *The Subsidiary Body on Implementation*

1. *Takes note* of the progress of the functional review of the Secretariat,<sup>1</sup> and *requests* the Executive Secretary, in accordance with decision XII/32, paragraph 7, to report on the adjustments made to the Conference of the Parties at its thirteenth meeting for its consideration;

2. *Also takes note* of the Medium-term Operational Results Framework of the Secretariat and of the new organizational structure of the Secretariat;

3. *Requests* the Executive Secretary:

(a) To ensure that the main functions of the Secretariat, as established in Article 24 of the Convention, Article 31 of the Cartagena Protocol and Article 28 of the Nagoya Protocol, remain firmly at the core of the completion of the functional review and are reflected in the structure of the Secretariat;

(b) To share with the Bureau of the Conference of the Parties the full report of the independent consultant on the analysis of individual posts of programme staff in an appropriate manner and consistent with the relevant rules and regulations of the United Nations;

(c) To notify the Parties when the remaining steps of the functional review, as set out in the annex to the note submitted by the Executive Secretary for the twelfth meeting of the Conference of the Parties,<sup>2</sup> are completed and to consult the Bureau on progress;

(d) To improve the flow of information on the activities of the Secretariat through the Bureau of the Conference of the Parties;

4. *Requests* Parties to ensure that they meet their operational commitments, including the designation of the required focal points, timely delivery of their assessed contributions, regular attendance

<sup>1</sup> [UNEP/CBD/SBI/1/13/Add.1.](#)

<sup>2</sup> [UNEP/CBD/COP/12/28.](#)

at meetings of the Conference of Parties and its subsidiary bodies, and compliance with the rules of procedure concerning credential requirements as well as timely submission of national reports and updated national biodiversity strategies and action plans;

5. *Calls upon* Parties in a position to do so and on a voluntary basis:

(a) To provide financial support for the participation of representatives of developing countries, in particular the least developed countries and small island developing States among them, as well as countries with economies in transition, in the thirteenth meeting of the Conference of the Parties and the concurrent meetings of the Parties to the Cartagena and Nagoya Protocols, noting that early contributions can allow for early travel arrangements and reduced costs;

(b) To prepare for the thirteenth meeting of the Conference of the Parties and the concurrent meetings of the Parties to the Cartagena and Nagoya Protocols on the basis of information to be provided in advance by the Secretariat, with a view to making, during those meetings, pledges of financial support for voluntary activities envisaged in the draft decisions of the meetings, in order to assist the Secretariat in planning more effectively and utilizing the resources more efficiently;

6. *Requests* the Executive Secretary to prepare, for consideration by the Conference of the Parties at its thirteenth meeting and the concurrent meetings of the Parties to the Cartagena and Nagoya Protocols, the following:

(a) A proposal for the review and updating of the guidelines for the apportionment of funds for the participation of developing county Parties, in particular the least developed countries and small island developing States as well as countries with economies in transition, in the meetings of the Convention and its Protocols with a view to promoting full and effective participation in meetings of the Conference of the Parties, concurrent meetings of the Parties of the Cartagena and Nagoya Protocols and meetings of subsidiary bodies;

(b) A proposal for the review of the manner in which the costs of the core budgets of the Secretariat are shared among the Convention, the Cartagena Protocol and the Nagoya Protocol in order to develop cost scenarios in the light of the functional review of the Secretariat, including the increased integration of work and proportional to the number of Parties to the respective instruments and their respective contributions.

---