



## NOTIFICATION

### **Informal Information Session on Agenda item 7 on Administration and Budget of the sixteenth meeting of the Conference of the Parties to the Convention on Biological Diversity**

Dear Sir or Madam,

At the request of some Parties to the Convention, the Secretariat will be holding an informal information session on COP 16 agenda item 7 on the administration of the Convention and budget for the trust funds on **2 October 2024** at **7:00 a.m.** EDT. It should be noted that the information session is for Parties and is not open to observers.

Representatives of Parties who wish to attend the session are kindly requested to register using the following link: <https://forms.office.com/e/S7tS9E9XmH>, as soon as possible but no later than close of business on **30 September 2024**. The link to join the session will be sent by e-mail to duly registered representatives from Parties.

Although there is no limitation in terms of registration, for practical reasons and to ensure a productive outcome, representatives of Parties who expect to take part in the budget contact group are strongly encouraged to participate in this informal session.

Please accept, Sir, Madam, the assurances of my highest consideration.

*(Signed)* Astrid Schomaker  
Executive Secretary

To: CBD national focal points, ABS national focal points, Cartagena Protocol focal points