

**CONVENTION ON  
BIOLOGICAL DIVERSITY**

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SECOND REGIONAL WORKSHOP FOR EUROPE ON CAPACITY  
BUILDING FOR NATIONAL BIODIVERSITY STRATEGY AND  
ACTION PLANS AND MAINSTREAMING OF BIODIVERSITY  
Vilm, Germany, 13- 17 June 2009

**INFORMATION NOTE FOR PARTICIPANTS**

**1. VENUE**

The Second Regional Capacity-Development Workshop for Europe on National Biodiversity Strategies and Action Plans and the Mainstreaming of Biodiversity will be held from Saturday, 13 June 2009 to Wednesday, 17 June 2009, at the following location:

International Academy for Nature Conservation  
Isle of Vilm  
D-18581 Putbus  
Germany  
Telephone: + 49 (0)38301-86-113 or 147  
Fax: + 49 (0)38301-86-150  
Website: <http://www.bfn.de/06>  
Contact persons: Gisela.Stolpe@bfn-vilm.de or [Andrea.Strauss@bfn-vilm.de](mailto:Andrea.Strauss@bfn-vilm.de)

**2. PRE-REGISTRATION**

Participants need to pre-register using the attached form (**Annex A**) **no later than 24 May 2009** and ensure that information on arrival/departure dates and times, including flight details, is provided on the form. Completed registration forms are to be sent to the following designated focal person with a copy to SCBD:

**Ms. Andrea Strauss**  
E-mail: [andrea.strauss@bfn-vilm.de](mailto:andrea.strauss@bfn-vilm.de)  
Telephone: + 49(0)38301-86-147  
Fax: + 49(0)38301-86-150

**With a copy to Ms. Monique Chiasson**  
E-mail: [monique.chiasson@cbd.int](mailto:monique.chiasson@cbd.int)  
Telephone: + 1 514 287 7019  
Fax: + 1 514 288 6588

### 3. ON-SITE REGISTRATION AND OPENING

Registration will take place at the meeting venue upon arrival on Friday, 12 June 2009. The official opening of the workshop will be at 9:00 a.m. on Saturday, 13 June 2009. The workshop is expected to wrap up in the evening on Tuesday, 16 June 2009. Departures are to be planned for the following morning.

### 4. WORKING LANGUAGE

The Workshop will be held in English.

### 5. DOCUMENTS

Participants are kindly reminded to bring their own copies of the pre-session documents, as there will be no extra copies made available on site during the workshop.

Pre-session documents will be made available on the Secretariat's web site at: <http://www.cbd.int/doc/?meeting=NBSAPCBW-EUR-02>

Participants are also requested to bring relevant documents from their countries and/or organizations. Further information is available at <http://www.cbd.int/nbsap/workshops.shtml>.

### 6. VISAS

Participants from European countries listed in **Annex B** require an entry visa for Germany and are strongly advised to contact the nearest German diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure. **It should be noted that airline companies will deny boarding in the absence of a valid visa.**

To facilitate the issuance of visas, the International Academy for Nature Conservation will issue, upon request, invitation letters to be attached to the visa applications and will contact the relevant embassies upon receipt of the pre-registration form.

A list of the German consular and diplomatic missions abroad can be accessed at the following web sites: [http://www.konsulate.de/index\\_english.php](http://www.konsulate.de/index_english.php) (in English) or <http://www.auswaertiges-amt.de/diplo/de/Laenderinformationen/DtAuslandsvertretungen-Laenderauswahlseite.jsp> (in German).

Information regarding visa procedure, including the application form, can be found on the following website:

<http://www.auswaertiges-amt.de/diplo/en/WillkommeninD/EinreiseUndAufenthalt/Visabestimmungen.html#t3>

## 7. ARRIVAL AT VILM

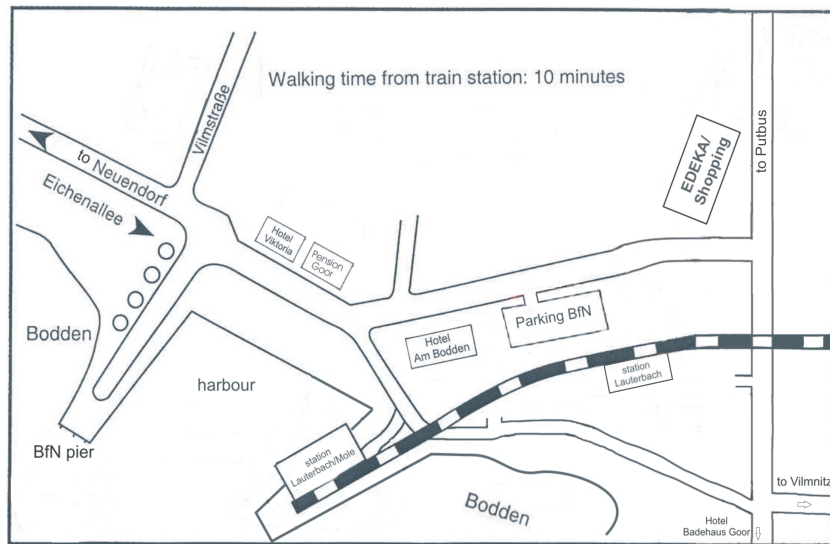
The Isle of Vilm is located about 200 km from Berlin or Hamburg. Upon arrival at Hamburg or Berlin, please proceed to Lauterbach/Mole, the harbour village close to Vilm, which is accessible by train from either airport. Information on train connections to/from Berlin Tegel and Hamburg airports is provided in **Annex C** below.

It should be noted that group tickets will be arranged by the local organizer for participants travelling via Berlin. Details of such an arrangement will be communicated by the focal person in due course. In the event that you have to make your own arrangements, please **buy a return train ticket**, as there is no vending machine in Lauterbach.

### Ferry service to Vilm

From Lauterbach/Mole, it takes about 10 minutes to reach the ferry boat, which is **free of charge**. Please refer to the map below or to the travel information contained in **Annex D**. You may also wish to visit the Academy's website at [http://www.bfn.de/0607\\_kontakt+M52087573ab0.html](http://www.bfn.de/0607_kontakt+M52087573ab0.html). The train conductor will be able to assist, if required.

It is advisable to carry some cash for purchases on the ferry and refreshments and other incidentals during the workshop.



## 8. ACCOMMODATION AND MEALS

Costs of accommodation in the guesthouses on the Isle of Vilm are as follows:

- Lodging per day: single room: €51, double room: €37
- Board per day: 24 € + morning and afternoon coffee: 3,50 €

Some participants might have to lodge in Lauterbach, however, ferries will run frequently (10-minute ride). Lodging costs in Lauterbach may vary slightly. For more information about Vilm and the Academy, please go to: <http://www.bfn.de/06>.

## 9. SPONSORED PARTICIPANTS

Sponsored participants will be reimbursed upon presentation of original receipts for: (i) their economy class air tickets; (ii) their second class train tickets; (iii) car parking fees up to a maximum of 5 Euros per day. Taxis fares will *not* be reimbursed. The costs of accommodation and meals for sponsored participants will also be covered by the Government of Germany.

## 10. WEATHER

The weather in Vilm is quite warm in June. However, evenings can be cool, and days windy and rainy. The temperature can range from 14° C to 28° C. For current weather information, see <http://www.wetteronline.de/Deutschland/Ruegen.htm>.

It would be a good idea to bring good walking shoes for the excursion around the island and for the field trip.

## 11. GET-TOGETHER PARTY

Participants are encouraged to bring something from their country (e.g., food, drink, traditional dance, music) to share with the other participants.

## 12. SOS NUMBER

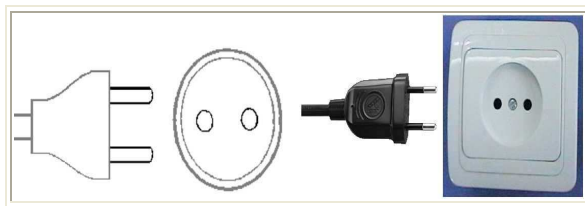
An SOS mobile number, for urgent matters, will be announced in due time.

## 13. TIME ZONE

The time zone in Germany in June is UTC/GMT +2 hours.

## 14. VOLTAGE

230 volts, 50 Hertz



## 15. DISCLAIMER

The CBD Secretariat disclaims all the responsibilities for medical, accident and travel insurance, for compensation for death or disability, for losses of or damage to personal property and for any other losses that may be incurred during travel time and the period of participation. In this context, it is strongly recommended that participants secure, prior to departure, international accident, travel and medical insurances for the period of travel and participation.

# ANNEX A

## PRE-REGISTRATION FORM (2 pages)

To: Ms. Andrea Strauss  
International Academy for Nature Conservation Isle of Vilm  
Federal Agency for Nature Conservation  
Telephone: + 49(0)38301-86-147  
Fax: +49-38301-86-150  
E-mail: [andrea.strauss@bfn-vilm.de](mailto:andrea.strauss@bfn-vilm.de)

Copy to: Ms. Monique Chiasson, SCBD  
Fax: +1 514 288 6588  
Email: [monique.chiasson@cbd.int](mailto:monique.chiasson@cbd.int)

- I hereby register for the Second Capacity Development Workshop for Europe on Implementing NBSAPs and Mainstreaming Biodiversity (deadline for pre-registration: 24 May 2009)

### My contact data:

Name:  Mr  Ms  
Institution:  
Address:  
Tel.:  
Fax:  
E-mail:

### My dates of arrival/departure:

I will arrive on Vilm on 12.06.2009 (date) at ca. \_\_\_\_\_ (time)  
I will leave Vilm on 17.06.2009 (date) at ca. \_\_\_\_\_ (time)

### Hotel

I ask BfN to make a hotel reservation in Berlin (ca. 70 €) for  June 11<sup>th</sup>/12<sup>th</sup>  
 June 17<sup>th</sup>/18<sup>th</sup>

### Travel

- I will meet the group of participants travelling from Berlin to Vilm (meeting Berlin Central Station at 13.20 (June 12th) – therefore I apply for a place on the train group ticket
- I will go together with the group from Vilm to Berlin, arriving in Berlin Central Station on June 17<sup>th</sup> at
- 12.15 or  14.15 – therefore I apply for a place on the train group ticket

**Board and lodging costs:**

- I will cover all costs connected with my participation (incl. travel costs)  
=> Lodging per day: single room: 51 €, double room: 37 €, Board per day: 24 € + morning and afternoon coffee: 3,50 €
- I will pay my travel costs to/from Vilm myself, but I would need funding for board and accommodation on Vilm (only applicable for selected countries)
- I apply for complete funding by BfN, including hotel nights if necessary in Berlin (only applicable for selected countries)

**Accommodation and board:**

Which food do you prefer?     non vegetarian     vegetarian  
 special diet, please specify:

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I eat fish     yes     no

I prefer a     single room     double room

**Please note:**

When cancelling your participation within 8 days prior to the workshop, we have to charge you a cancellation fee in case we cannot find a replacement. The cancellation fee equals 80 % of the costs for board and lodging. If you arrive later than announced, we would have to charge you for the services provided. We prefer payment by Maestro-Card (EC-Card). However, payment by credit card and bank transfer is possible in case you do not have a Maestro-Card.

## ANNEX B

### EUROPEAN COUNTRIES AND TERRITORIES WHOSE CITIZENS REQUIRE VISAS TO ENTER GERMANY

#### A

Albania  
Armenia  
Azerbaijan

#### B

Belarus  
Bosnia and Herzegovina

#### G

Georgia

#### M

Moldova  
Montenegro

#### R

Russian Federation

#### S

Serbia

#### T

The FYR of Macedonia

#### U

Ukraine

## Annex C : Train connections to and from Lauterbach/Mole

For further connections please visit the website of the German railway company: <http://www.db.de/site/bahn/en/start.html>

### 1. Travel via Berlin

We propose meeting of participants who travel via Berlin, at Berlin Central station. We will organize group tickets for your travel from Berlin to Vilm, and will contact you on the details of this arrangement shortly before the workshop.

#### **a) Arrival: Berlin Tegel Airport - Lauterbach/Mole (2 options)**

Station/Stop	Date	Time	Platform	Products	
Airport / Flughafen Tegel, Berlin	Fr, 12.06.09	dep	13:10		Bus Direction: Mollstr./Prenzlauer Allee
Berlin Hauptbahnhof (S), Berlin	Fr, 12.06.09	arr	13:30	<a href="#">Bus_TXL</a>	
Berlin Hauptbahnhof (S), Berlin	Fr, 12.06.09			walk	8 min.
Berlin Hbf (tief)	Fr, 12.06.09				
Berlin Hbf (tief)	Fr, 12.06.09	dep	13:43	5	<i>Meet the group of participants for travelling from Berlin to Vilm in Berlin Central Station at 13.20 on platform 5, section "B" of the platform. The group ticket will be provided!</i>
Stralsund	Fr, 12.06.09	arr	16:51	3 a/b	<a href="#">RE 38314</a>
Stralsund	Fr, 12.06.09	dep	17:04	1 a/b	<a href="#">RE 33315</a> Regional-Express
Bergen auf Rügen	Fr, 12.06.09	arr	17:32	2	
Bergen auf Rügen	Fr, 12.06.09	dep	17:36	1	<a href="#">OLA80115</a> Ostseeland Verkehr GmbH (private railway)
Lauterbach Mole	Fr, 12.06.09	arr	17:50	1	

Station/Stop	Date	Time	Platform	Products	
Airport / Flughafen Tegel, Berlin	Fr, 12.06.09	dep	15:10		Bus Direction: Mollstr./Prenzlauer Allee
Berlin Hauptbahnhof (S), Berlin	Fr, 12.06.09	arr	15:30	<a href="#">Bus_TXL</a>	
Berlin Hauptbahnhof (S), Berlin	Fr, 12.06.09			walk	8 min.
Berlin Hbf (tief)	Fr, 12.06.09				
Berlin Hbf (tief)	Fr, 12.06.09	dep	15:43	5	<a href="#">RE 38316</a> Regional-Express
Stralsund	Fr, 12.06.09	arr	18:51	3 a/b	
Stralsund	Fr, 12.06.09	dep	19:04	2 a/b	<a href="#">RE 33317</a> Regional-Express
Bergen auf Rügen	Fr, 12.06.09	arr	19:32	2	
Bergen auf Rügen	Fr, 12.06.09	dep	19:36	1	<a href="#">OLA80118</a> Ostseeland Verkehr GmbH (private railway)
Lauterbach Mole	Fr, 12.06.09	arr	19:50	1	

**Ferry boat to Vilm (June 12<sup>th</sup> 2009):** Departure: 16:15, 17:15, 18:10, 20:10





The Isle of Vilm is situated in the north-east of Germany, south of Rügen Island. You can reach the Isle of Vilm by plane via Berlin or Hamburg with connecting trains to Lauterbach/Mole. From there the ferry leaves to Vilm.

#### **Airports:**

If you arrive at *Hamburg* airport, please take the express bus ("Jasper") to Hamburg Central Train Station ("Hauptbahnhof"). The bus runs every 30 minutes; the bus ride takes 30 minutes.

In Berlin there are three airports. If you arrive at *Berlin-Tegel*, please take the shuttle bus TXL to Berlin Central train station (runs every 10 minutes, ride takes 20 minutes). If you arrive at *Berlin-Schönefeld* or *Berlin-Tempelhof* you can use the suburban trains (S-Bahn) or the underground (U-Bahn) to reach Berlin Central Train Station ("Hauptbahnhof").

#### **How to choose your train:**

Go to [www.bahn.de](http://www.bahn.de). For English language click the button in the upper right corner, and then type your train connection under "TravelService/Timetable" on the left. Please look for train connections to *Lauterbach/Mole*. You may also type e.g. "Berlin Airport" as point of departure, and then choose the right airport in order to get the direct train connection to Lauterbach/Mole.

#### **Arrival by car:**

You can reach the island Rügen from Stralsund by crossing the Rügen dam or the new Rügen bridge. Rügen is only 3 hours away from Lübeck, Hamburg and Berlin. New motorways ensure excellent connections.

We recommend the following routes:

#### **From the direction of Lübeck / Hamburg / Schleswig-Holstein**

From the A 1 via the Lübeck intersection onto the Ostsee-Autobahn ( Baltic motorway ) A 20 until you get to the Stralsund / Insel Rügen exit, then follow the four-lane slip road (B 96 n) and the Stralsund bypass.

Take the exit "Hafen/Ozeaneum", carry on and cross the old Rügen dam. Immediately after the dam turn right for the direction Garz/Putbus. In Putbus follow the signs to Lauterbach.