



Convention on Biological Diversity

Distr.
GENERAL

24 February 2009






ENGLISH ONLY

AD HOC OPEN-ENDED WORKING GROUP ON ACCESS AND BENEFIT-SHARING (WG-ABS-7)

Seventh meeting
UNESCO, Paris, France, 2-8 April 2009

INFORMATION NOTE FOR PARTICIPANTS

QUICK LINKS (Control + click on icons for web page, click on page number to directly access text in document)

 Visa Information (page 4)
 Meeting Documents (page 4)
 Hotel Information (pages 5, 12)
 Weather Information (page 9)
 Currency Information (page 9)

HIGHLIGHTS

1. OFFICIAL OPENING	2
2. VENUE	2
3. PRE-REGISTRATION	2
ANNEX A - FORM	11
4. ACCESS TO THE MEETING VENUE AND NAME BADGES	3
6. DOCUMENTS	4
7. VISAS AND HEALTH REQUIREMENTS	4
8. HOTEL INFORMATION	5
ANNEX B - HOTEL LISTING.....	12
9. GENERAL INFORMATION ON ACCESS TO PARIS	5
11. PROMOTIONAL MATERIAL	7
12. SIDE-EVENTS	8
ANNEX C - SIDE-EVENTS	15
15. WEATHER AND TIME ZONE INFORMATION	9

1. OFFICIAL OPENING

The official opening for the Seventh meeting of the Ad Hoc Open-ended Working Group on Access and Benefit-sharing (WGABS-7) will take place at 10:00 a.m. on Thursday, 2 April 2009 at the “Foyer des Conférences” **Room II**. The **formal sessions** of the meeting will be held daily from **10:00 a.m. to 1:00 p.m.** and from **3:00 to 6:00 p.m.** For more information on the programme of work, please refer to the provisional annotated agenda, which can be retrieved from the Secretariat’s web site at: <https://www.cbd.int/doc/?meeting=ABSWG-07>

2. VENUE

The meeting will be held at:

United Nations Educational, Scientific and Cultural Organization (UNESCO)

7 Place Fontenoy
75352 Paris 07 SP

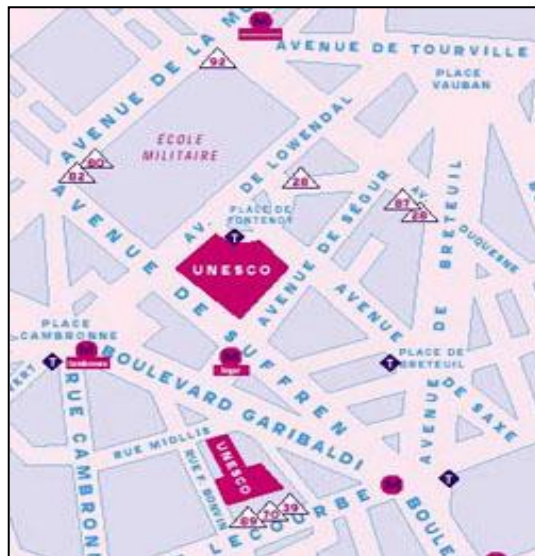
France

Telephone: +33 (0)1-4568-1000

Fax: +33 (0)1-4567-1690

E-mail: bpi@unesco.org

Web site: www.unesco.org



Note: Registration and access to the UNESCO conference centre for ABS-7 meeting will be at 125 Avenue de Suffren. Please see heading 4 below.

3. PRE-REGISTRATION

3.1 CONTRACTING PARTIES

Pre-registration of representatives from Contracting Parties is subject to the receipt by the Secretariat of an **official nomination letter**. The letter should be sent to the attention of the Executive Secretary at the address below, as soon as possible, but **no later than 26 March 2009**.

The letter should be accompanied by a **personal information form** for each nominated delegate. The form is attached below as **annex A** and may also be retrieved from the Secretariat’s website: <http://www.cbd.int/doc/meetings/abs/abswg-07/other/abswg-07-info-part-a-en.pdf> This will facilitate the delivery of conference badges upon arrival on site, and the preparation of the list of participants. Participants who do not wish to have their coordinates appear on the list of participants should inform the registration desk upon their arrival at the venue.

Mr. Ahmed Djoghlaif
Executive Secretary
Secretariat of the Convention on Biological Diversity
413 St. Jacques Street, Suite 800
Montreal, Quebec
H2Y 1N9 Canada
Fax: + 1-514-288-6588
E-mail: secretariat@cbd.int

3.2 OBSERVERS

3.2.1 STATES NOT PARTY TO THE CONVENTION

The pre-registration of states not Party to the Convention is subject to the same procedure as outlined in paragraph 3.1 above.

3.2.2 THE UNITED NATIONS AND ITS SPECIALIZED AGENCIES

The pre-registration of representatives of the UN and its specialized agencies and the International Atomic Energy Agency is subject to the same procedure as outlined in paragraph 3.1 above.

3.2.3 GOVERNMENTAL AND NON-GOVERNMENTAL BODIES OR AGENCIES QUALIFIED IN THE FIELDS OF BIODIVERSITY CONSERVATION AND SUSTAINABLE USE

Rule 7.1 of the rules of procedure applies to bodies or agencies qualified in the fields of biodiversity conservation and sustainable use wishing to be represented as observers in the meeting. These observers may, upon invitation of the President of the meeting, participate without the right to vote in the proceedings of any meeting in matters of direct concern to the body or agency they represent unless at least one third of the Parties present at the meeting object (rule 7.2). Pursuant to COP decision IX/29 (Annex) if a body or agency was not represented at the Ninth Meeting of the Conference of the Parties (Bonn, 2008) the organization's statutes/rules or terms of reference, as well as any other relevant information about the organization, must also be included with the request to be represented as an observer at the meeting.

The pre-registration of these representatives is subject to the receipt by the Secretariat of an official letter. The letter should be sent to the attention of the Executive Secretary at the address indicated in item 3.1 above.

The letter must be on the organization's letterhead and signed by the organization's Chief Executive or President.

All organizations wishing to be represented at the meeting must include with their official letter a **personal information form** for each representative. The personal information form must be received as soon as possible, but **no later than 26 March 2009**. The form is attached below as **annex A** and can also be retrieved from the Secretariat's website: <http://www.cbd.int/doc/meetings/abs/abswg-07/other/abswg-07-info-part-a-en.pdf>. The information provided will facilitate the delivery of conference badges upon arrival on site, and preparation of the list of participants. Participants who do not wish to have their coordinates appear on the list of participants should inform the registration desk upon their arrival at the venue.

4. ACCESS TO THE MEETING VENUE AND NAME BADGES

Access to the meeting venue is subject to the presentation of a valid conference badge. Conference badges will be issued at the registration counter located at **125 Avenue de Suffren** starting on **Monday, 30 March, from 8 a.m. to 6 p.m.**

Badges will be issued at the registration counter upon presentation of a valid passport or an identification card with a photograph, along with a copy of the nomination letters referred to under heading 3 above.

For security reasons and to gain access to both meeting venue and meeting rooms, the display of conference badges is mandatory at all times. Any loss of a badge should be reported immediately to the registration counter.

5. MEETING ROOM ALLOCATIONS/RESERVATIONS AND SEATING ARRANGEMENTS

Information pertaining to room allocations for the plenary as well as for the regional and other groups will be clearly displayed within the meeting venue. It should be noted that some rooms are located at the UNESCO annex, located nearby at 1, Rue Miollis (please see map under heading 2 above).

Meeting rooms are available for all groups every day from 8 a.m. to 9:45 a.m. Outside the morning slot, use of meeting rooms needs to be confirmed on a daily basis with Mr. Aballache Yesli, Conferences Services. Requests for meeting rooms during the meeting can be made using a dedicated “meeting request binder” located next to the daily calendar (Foyer Monaco, opposite the distribution counter).

6. DOCUMENTS



In order to minimize the environmental footprint of the meeting, **only one** set of pre-session documents will be provided per country delegation. Pre-session documents in languages and information documents can be retrieved from the Secretariat’s web site: <https://www.cbd.int/doc/?meeting=ABSWG-07>. Delegates are kindly requested to bring their own copies to the meeting.

CD-ROMs containing the pre-session documents, in the six United Nations official languages, as well as the information documents, will also be made available upon request to delegates and participating organizations who wish to reproduce, at their own expense, additional copies of the documents. The CD-ROMs will be available at the Documentation Counter (Foyer Monaco).

7. VISAS AND HEALTH REQUIREMENTS

Information on visa related issues is available on the website of the Ministry of Foreign Affairs (MFA) of France at http://www.diplomatie.gouv.fr/en/france_159/entering-france_2045/getting-visa_2046/do-you-need-visa_1559.html, a highlight of which is provided below along with a list of visa requirements for visa applications.

Participants requiring an entry visa for France (Schengen visa) are **strongly** advised to contact the nearest French Diplomatic/Consular representations in order to secure, in a timely manner, the required entry visa, prior to departure. **It should be noted that airlines will deny boarding in the absence of a valid visa.**

In order to facilitate the visa process, participants should submit along with their visa applications an official letter from their respective Governments or organizations nominating them as official representatives to attend the WG-ABS-7 meeting.

7.1 VISA REQUIREMENTS (FROM THE OFFICIAL WEB SITE OF THE MFA OF FRANCE)

- (a) Application form for a short-stay visa. The link to the English form is as follows: <http://www.diplomatie.gouv.fr/fr/IMG/pdf/visagb.pdf> (PDF in English);
- (b) Recent passport-sized photograph (maximum of 3);
- (c) Valid travel document (valid for at least three months longer than the visa applied for);
- (d) Ticket for the entire outward and return journey;
- (e) Documentary evidence of your means of support during your stay and accommodation;
- (f) Proof of travel and repatriation insurance.

Note: The above Information applies to holders of **ordinary passports**. Holders of diplomatic or official passports, or any other travel document, are kindly requested to contact French diplomatic or consular representations to obtain relevant information.

To facilitate the issuance of visas, the Secretariat will issue, upon request, invitation letters to be attached to the visa applications.

7.2 HEALTH REQUIREMENTS

There are no vaccination requirements for any international traveller.

8. HOTEL INFORMATION



Participants are responsible for **making their own hotel bookings**, and it is **strongly recommended** that they do so **as early as possible**. For the indicative hotel room rates and coordinates, please refer to **annex B** below containing a list of hotels within the vicinity of the meeting venue. In order to benefit from the special rates some of the hotels offer, participants should specify upon booking that they will be attending a meeting at UNESCO. Credit cards or cash deposits are required for hotel reservations.

9. GENERAL INFORMATION ON ACCESS TO PARIS

Paris is serviced by two international airports: Charles de Gaulle and Orly. These two airports are serviced by public transport (RER and Bus), by taxis and limousines as well as trains. For more information, please visit the official web site of the “Aéroports de Paris”: <http://www.aeroportsdeparis.fr/ADP/en-gb/passagers/home/>.

9.1 FROM CHARLES DE GAULLE AIRPORT (CDG)

9.1.1 Taxi

Taxis are available at the terminals and the cost to travel to the city centre is about 50 € and a supplement of approximately 15% applies from 7:00 p.m. to 7:00 a.m., Sundays and public holidays.

UNESCO is centrally located in the 7th arrondissement. Metro stations: Ségur, Cambronne, La Motte-Piquet Grenelle, Sèvres-Lecourbe, Ecole Militaire. Buses: 80, 92 and 82.

9.1.2 By Bus

Air France Coach, Line 2: Paris-Charles De Gaulle Airport (CDG) to Etoile/Porte Maillot. The Coach stop can be found in the arrivals level at Terminals 1 and 2A-2F. The hours are from 5:50 a.m. to 11:00 p.m. The fare is 15 € and the journey takes approximately 45 minutes. Then proceed on the Metro line 6 in the direction of Nation by Denfert Rochereau, and get off at Cambronne to arrive at UNESCO.

9.1.3 Roissybus

The bus can be found in the arrivals level at CDG Terminals 1, 2, and 3. Arrival at Paris-Opéra. The fare is 8.90€ and the duration of the journey is about 45 to 60 minutes. Bus departs in intervals of 15 to 20 minutes from 6:00 a.m. to 11:00 p.m. Then proceed on the Metro line 8 Direction Balard, the Stop is La Motte-Picquet Grenelle, and change to Line 6 to arrive at UNESCO, Cambronne station.

9.2 FROM ORLY AIRPORT TO PARIS

9.2.1 Taxi

Taxi stands can be found at the arrivals level. The price is approximately 35 € for the journey to the city centre. A supplement of approximately 15% applies from 7:00 p.m. to 7:00 a.m., Sundays and public holidays.

9.2.2 By Bus

Air France Coach, Line 1: Paris-Orly to Etoile and Gare Montparnasse. The departures are from the Orly South gate L and Orly West gate H. The fare is 11.50 € and the duration of the journey is about 35 minutes. If you get off at Montparnasse then precede on the Metro line 6 Direction Charles De Gaulle – Etoile, and get off at Cambronne, to arrive at UNESCO.

Please note that the same tickets are used for both bus and Metro: One ticket is valid for one trip regardless of the distance and it is less expensive to buy a “carnet” book of 10 tickets.

For further information on travel in Paris and the region, you may consult the RATP (Paris Transport) website: <http://www.ratp.info/informer/anglais/index.php>.

10. SERVICES FOR PARTICIPANTS

UNESCO Conference centre offers a variety of services, such a restaurant, a cafeteria, a snack bar, a gift and newspaper shop, medical unit facilities, a bank (Société Générale), a post office (across from the UNESCO building), a help desk and telephones facilities, on a commercial basis.

Participants may also access their e-mail, free of charge, at the Cyber Café situated “in the Foyer Monaco” (main area), on the ground floor of the meeting venue. The WIFI password will be provided on site for participants wishing to use their own laptops.

It should be noted that there will be no photocopying facilities within the meeting venue. For any reproduction need, participants may wish to contact the following service provider, located in the vicinity of UNESCO (about 10 minutes walk):

COPY-CITY
150 Bd de Grenelle
75015 Paris
Tel: + 33 (0) 1 4566 8633
Fax: + 33 (0) 1 4566 8630
E-mail: ccsicontact@cegetel.net
Web site: www.copy-city.com

The opening hours are: Monday to Friday from 10 a.m. to 7:30 p.m. and Saturday from 3 p.m. to 7:30 p.m.

Note: Copy-City accepts printing requests sent by e-mail provided payment is made in advance.

11. PROMOTIONAL MATERIAL

11.1 DISPLAY TABLES

Tables will be made available, free of charge, at the meeting venue for the display of promotional material and publications. Tables, clearly identified, are on a first come, first served basis.

11.2 SHIPPING OF PROMOTIONAL MATERIAL

Participants wishing to enquire about space availability regarding storage of promotional material at the meeting venue (UNESCO) should address their requests to Mr. Mokhtar Abidi, m.abidi@unesco.org, with a copy to the CBD Secretariat (secretariat@cbd.int), for information purposes. For any query on customs clearance, please contact your courier service.

It should be noted that all shipments must be:

- Addressed to:

United Nations Educational, Scientific and Cultural Organization (UNESCO)
To the attention of Mr. Mokhtar Abidi
7, place de Fontenoy
75352 Paris 07 SP
France
Tel.: +33 (0)1 45 68 21 43
Fax: +33 (0)1 45 67 16 90
E-mail: m.abidi@unesco.org

- Arranged to arrive at UNESCO, **not earlier** than **Monday, 23 March 2009**, between 9:00 a.m. and 12:00 p.m. and 2:30 and 5:00 p.m.

Note: Participants that are unable to adhere to the above date and times should consider other arrangements through their hotels, embassies etc.

- Arranged on a **door-to-door basis**, as the recipient cannot deal with customs clearance and handling of the shipments nor pay for any shipment costs;
- Identified with the title of the meeting (e.g. WG-ABS-7) and the name of the sender;
- Previously communicated to Mr. Mokhtar Abidi m.abidi@unesco.org (UNESCO), with a copy, for information purposes, to secretariat@cbd.int, indicating the airway bill number and the number of boxes sent, and the expected date and time of delivery.

Note. Boxes must be numbered in “1 of XX format”. When possible, a copy of the publication should be affixed to each box, to facilitate identification in the storage space.

12. SIDE-EVENTS

Subject to the exigencies of the meeting, it will only be possible to organize a limited number of side-events on the following dates:

- On 3, 4 and 5 April, evenings only (6:15 to 7:45 p.m.);
- On 6 and 7 April, lunch hour (1:15 to 2:45 p.m.) and evenings (6:15 to 7:45 p.m.).

Requests for side-events should be made using the **online** system available on the Secretariat’s web site at: <http://www.cbd.int/register/side-events/manage.aspx?mtg=ABSWG-07>. Requests will be processed on a first-come, first-served basis. The deadline for the receipt of requests is **20 March 2009**. Requests received after the deadline will not be considered.

Processed side-event requests (and up-to-date calendar) can be viewed on the Secretariat’s web site at: <http://www.cbd.int/register/side-events/list.aspx?mtg=ABSWG-07>, prior to and during the meeting.

Organizers of side-events whose requests cannot be accommodated, due to meeting room constraints, are encouraged to consider combining their events with other relevant scheduled side-events, which can be viewed at the link provided above.

Subject to availability of rooms and provided that side-event requests are received before the set deadline of **20 March 2009**, meeting rooms, equipped with LCD projectors and laptops, for PowerPoint presentations, are provided **at no cost** to the side-events organizers. However, there may be a cost to the organizers when an event is scheduled in a room that does not already contain the required equipment. Should this be the case, organizers will be notified accordingly. It should be noted that side-events **may be rescheduled** in the interests of official sessions of the meeting. Should such a situation occur, it is the responsibility of side-events organizers to advise the caterer accordingly.

A dedicated binder on side-events will be made available within the meeting venue. Please consult it upon arrival to schedule technical tests.

Organizers of side-events wishing to enquire/arrange catering for their events should **directly** contact the UNESCO caterer namely, Mr. Jean-Christophe Thoury **with a copy** to Mr. Lionel Di Rico whose telephones, faxes and e-mails are as follows:

- **Mr. Jean-Christophe Thoury**

Telephone: +33 (0) 1.4568.1597

Fax: + 33 (0)1 4568 5861

E-mail: Jc.Thoury@unesco.org

- **Mr. Lionel Di Rico**

Telephone: +33 (0) 1 4568 1599

Fax: + 33 (0)1 4568 5861

E-mail: l.di-rico@unesco.org

It should be noted that food and drinks are not allowed in the meeting rooms.

Side-event organizers without internet access or experiencing difficulties using the online system mentioned above, can complete and address the attached form, **annex C** by fax: +1-514-288-6588 or by email as a pdf attachment to secretariat@cbd.int.

13. PAYMENT OF THE DAILY SUBSISTENCE ALLOWANCES (DSA)

The DSA will be paid to the sponsored participants starting Monday, 30 March 2009.

14. OFFICIAL LANGUAGE

The official language in France is French. However, English is spoken and understood in hotels and restaurants.

15. WEATHER AND TIME ZONE INFORMATION



In April, temperatures in Paris usually range between a maximum of +15°C in the daytime and a minimum of +6°C at night. The standard time zone will be GMT +2 hours (Please note that Daylight Savings time begins on Sunday, 29 March 2009). Current weather conditions in the area can be found at: <http://www.worldweather.org/062/c00194.htm>.

16. ELECTRICITY

The electrical currents are 220 volts, 50 Hertz. The type of sockets used is illustrated below:



17. CURRENCY



The currency in France is the Euro (€). The current exchange rate as at 19 February 2009 is US \$1 = 0.79 € and (Euro) 1 € = US \$1.27.

18. DISCLAIMER

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical insurance for the period of participation prior to departure.

ANNEX A

SEVENTH MEETING OF THE AD HOC OPEN-ENDED WORKING GROUP ON ACCESS
AND BENEFIT-SHARING

(UNESCO, PARIS FROM 2 TO 8 APRIL 2009)

PERSONAL INFORMATION FORM TO BE ATTACHED TO THE NOMINATION LETTERS (PLEASE PRINT)

Note. Due to the large number of nominations involved, the Secretariat will not be able to acknowledge receipt for each nomination received. Pre-registered participants will only be contacted in cases where further information is needed.

Mr. / Mrs. / Ms. / Amb. / Dr. / Prof./ **Head of delegation** / Female Male

FAMILY NAME: _____

FIRST NAME: _____

FUNCTION/TITLE: _____

Have you attended CBD meeting(s) before? Yes No

Representing:

GOVERNMENT: _____

Ministry/department/agency: _____

OR

ORGANIZATION: _____

(SHORT NAME / ACRONYM): _____

(Check as appropriate) UN/ Specialized Agency Inter-governmental organization Non-governmental organization

Indigenous and local community organization Media Business

Other (please specify) _____

Official Address: _____

Telephone: + (____) _____

Fax: + (____) _____

E-Mail: _____

URL: _____

Signature: _____ Date: _____

Please return duly completed along with the nomination letters

no later than 26 March 2009 to:

Secretariat of the Convention on Biological Diversity
World Trade Center
413 Saint-Jacques St., Suite 800
Montreal, Quebec, Canada
H2Y 1N9
Fax: + 1 (514) 288-6588
E-mail: Secretariat@cbd.int

Based on the received and duly completed personal information forms, badges will be prepared and handed over at the Registration Desk **only** upon the presentation of a valid passport or an identification card with a photograph.

Rate of exchange: US \$1 = 0.79 €

ANNEX B

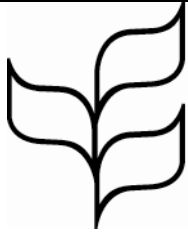
LIST OF HOTELS WITH INDICATIVE ROOM RATES IN EUROS

Please note that rates are indicative and are subject to change. Internet rates may differ from listed rates.

HOTEL – THREE STAR	ROOM RATES	METRO
1. CITADINES TOUR EIFFEL*** 132 Boulevard de Grenelle, 75015 PARIS Phone: +33 (0)1 41 05 79 01 E-mail: resa@citadines.com Web site: http://www.citadines.com/	*Studio flat for 2 people 185 € plus 9 € for breakfast per person. * 2 rooms for 4 people: 319 € plus 9 € for breakfast per person Rules for cancellation: 24 hours before the arrival	LA MOTTE PICQUET GRENELLE
2. HOTEL LE TOURVILLE *** 16, avenue de Tourville 75015 Paris Tel: + 33 (0) 1 47 05 62 62 Fax: + 33 (0) 1 47 05 43 90 E-mail : hotel@tourville.com Web site: http://www.paris-hotel-tourville.com/	* Single: 180 € * Double: 250 € Breakfast: 15 €/person	ECOLE MILITAIRE
3. HOTEL DERBY EIFFEL *** Best Western Hôtel Derby Eiffel 5 Avenue Duquesne 75007 Paris Tel: +33 (0) 1 800 52 18 41; 01 47 05 12 05 Fax : + 33 (0) 1 47 05 43 43 E-mail : info@derbyeiffelhotel.com Web site: http://bestwestern.worldexecutive.com/directory/france/paris/hotels/93346.html	* Singles: 95 € (Including breakfast) * Doubles: 115 € (Including breakfast)	ECOLE MILITAIRE
4. HOTEL DERBY GARIBALDI*** 92 Boulevard Garibaldi 75015 Paris Tel: + 33 (0) 1 53 86 83 83 Fax: + 33 (0) 1 53 86 83 40 E-mail: hotel.derbygaribaldi@wanadoo.fr Web site: http://www.hotelderbygaribaldi.com/indexus.html	* Single: 140 € * Double: 160 € Breakfast: 13 €/person	SEVRES LECOURBE
5. HOTEL DES PROVINCES*** 192 rue de la Croix Nivert, 75015 PARIS Tel: +33 (0) 1 45 58 16 08 E-mail: reservations@hoteldesprovinces-paris.com Web site: http://www.hoteldesprovinces-paris.com/html/english.html	* Single bedroom: 140 € * Twin bedroom (2 persons): 150 €	BOUCICAUT or CONVENTION
6. HOTEL DU BAILLI DE SUFFREN TOUR EIFFEL *** 149, avenue de Suffren 75015 Paris Tel: + 33 (0) 1 56 58 64 64 Fax: + 33 (0) 1 45 67 75 82 E-mail: bailli.suffren.hotel@wanadoo.fr Web site: http://www.baillidesuffren-paris-hotel.com/fr/index.php	* Single: 150 € (breakfast included) * Double: 160 € (breakfast included)	SEGUR
7. HOTEL EUROPE *** 103, boulevard de Grenelle 75015 Paris Tel: + 33 (0) 1 47 34 07 44 Fax: + 33 (0) 1 45 66 93 08 E-mail: europa.hotel@easynet.fr Web: www.cofrace.com/hotel/europe.hotel	* Singles: 150 € (Including breakfast) * Doubles: 160 € (Including breakfast)	LA MOTTE- PICQUET GRENELLE

HOTEL – THREE STAR (CONT'D)	ROOM RATES	METRO
8. HOTEL LE MEDITEL*** 28 Boulevard Pasteur, 75015 PARIS Tel: +33 (0) 1 45 67 08 77; E-mail: reception@lemeditel.com Web site: http://www.lemeditel.com/index.php	* Standard bedroom (single or double): 125 € Breakfast: 11 €/person	PASTEUR
9. HOTEL NOVOTEL PARIS VAUGIRARD MONTPARNASSE*** 257 rue de Vaugirard, 75015 PARIS Phone: 33 (0)1 40 45 10 00 E-mail: h1978-re@accor.com Web site: http://www.accorhotels.com/gb/hotel-1978-novotel-paris-vaugirard-montparnasse/index.shtml	* Single: 149 € Breakfast: 16 €/person	VAUGIRARD
10. HOTEL RELAIS BOSQUET*** 19, rue de Champ de Mars 75007 Paris Tel.: +33 (0) 1 47 05 25 45 Fax: +33 (0) 1 45 55 08 24 E-mail: hotel@relais-bosquet.com Web site: http://www.hotelrelaisbosquetparis.com/	* Single: 180 € * Double: 205 € Breakfast: :15 €/person	ECOLE MILITAIRE
11. HOTEL SEGUR*** 34, boulevard Garibaldi 75015 Paris Tel: + 33 (0) 1 43 06 01 85 Fax: + 33 (0) 1 47 34 30 82 Email: HOTEL_SEGUR@MINITELNET Web site: http://paris-hotel-eiffel-segur.com/	* Singles: 84 € * Doubles: 93 € Continental breakfast: 8 €/person	CAMBRONNE
12. MODERN HOTEL VAL GIRARD** 14, rue Pétel 75015 Paris Tel: + 33 (0) 1 48 28 53 96 Fax: + 33 (0) 1 48 28 69 94 Web site: http://www.girard-hotel-paris.com/fr/index.php	* Singles: 135 € * Doubles: 160 € Breakfast: 11.50 €/person	VAUGIRARD
HOTEL – TWO STAR	ROOM RATES	METRO
13. HOTEL BALDI** 42, boulevard Garibaldi 75015 Paris Tel: + 33 (0) 1 47 83 20 10 Fax: +33 (0) 1 44 49 08 72 E-mail : N/A Web site: http://www.baldi-paris-hotel.com/	* Single: 90 € * Double: 100 - 115 € Breakfast: 10 €/person	SEGUR
14. CACTUS HOTEL** 47, rue des Volontaires 75015 Paris Tel: + 33 (0) 1 47 34 76 55 Fax: + 33 (0) 1 45 67 25 18 E-mail: hotel.cactus@wanadoo.fr Web site: http://www.parishotels.com/Cactus_Hotel_Porte_de_Versailles_star_en_html	* Single standard room without shower: 52 € (breakfast included) * Single/Double room with shower 79 € (breakfast included) Cancellation policy: 48 hours prior to arrival	VOLONTAIRES
15. HOTEL CARLADEZ CAMBRONNE** 3, place du Général Beuret 75015 Paris Tel: + 33 (0) 1 47 34 07 12 Fax+ 33 (0) 1 40 65 95 68 E-mail: carladez@club-internet.fr Web site: http://www.hotelcarladez.com/index-gb.htm	* Single: 89 to 96 € * Double: 99 € Breakfast: 7.90 €/person	VAUGIRARD
16. HOTEL DELOS** 7, rue du Général Beuret 75015 Paris Tel: + 33 (0) 1 48 28 88 32 Fax: + 33 (0) 1 48 28 88 46 E-mail : N/A Web site: http://www.delosvaugirard-paris-hotel.com/index.htm	* Singles: 66 € * Doubles: 99 € Breakfast: 8.40 €/person	VAUGIRARD

HOTEL – TWO STAR (CONT'D)	ROOM RATES	METRO
17. HOTEL LECOURBE ** 28 rue Lecourbe, 75015 Paris Tel : + 33 (0) 1 47 34 49 06; Fax: +01 47 34 64 65 E-mail: hotel.lecourbe@easyconnect.fr Web site: http://www.123france.com/europe/france/paris/hotels/holecous.htm	* Single: 65 € * Double: 80 € Breakfast: included	SERVES LECOURBE
18. HOTEL INNOVA ** 32 Boulevard Pasteur, 75015 PARIS Phone: + 33 (0) 1 47 34 70 47 E-mail: hotelinnova@wanadoo.fr Web site: http://www.innova-paris-hotel.com/	* Single bedroom: 89 € to 154 € * Double bedroom: 90 € to 144 € Breakfast: 9 €/person	PASTEUR
19. HOTEL IBIS CAMBRONNE ** 2 rue Cambronne, 75015 PARIS Phone: + 33 (0) 1 40 61 21 21 or 22 Fax: +33 (0) 1 40 61 22 99 Web site: http://www.ibishotel.com/gb/reservation/hotel-paris.shtml	Single: 105 € Breakfast: 8 €/person	VAUGIRARD or CAMBRONNE



**Convention on
Biological Diversity**

Deadline: 20 March 2009

SIDE-EVENTS REQUEST FORM

SEVENTH MEETING OF THE AD HOC OPEN-ENDED WORKING GROUP ON ACCESS AND BENEFIT-SHARING (UNESCO, PARIS FROM 2 TO 8 APRIL 2009)

Please ensure that the information below (1 to 7) is provided

For online requests, please click here: <http://www.cbd.int/register/side-events/manage.aspx?mtg=ABSWG-07>

1. Event Title: _____

2. Full name and acronym of organizer(s): _____

3. Expected number of Participants: _____

4. Preferred date and time:

Note: Only dates available: 3, 4, and 5 April, evenings only, 6 and 7 April, lunchtime and evenings (Please refer to heading 12 on page 8 for further details)

(a)	First Choice:	____/04/2009	time:	13:15 – 14:45	<input type="checkbox"/>	18:15 – 19:45	<input type="checkbox"/>
(b)	Second choice:	____/04/2009	time:	13:15 – 14:45	<input type="checkbox"/>	18:15 – 19:45	<input type="checkbox"/>
(c)	Third choice:	____/04/2009	time:	13:15 – 14:45	<input type="checkbox"/>	18:15 – 19:45	<input type="checkbox"/>

5. Requirements* (Please check the boxes as appropriate)

- (a) LCD Projector with PC (for PowerPoint presentations)
- (b) Other* (please specify and refer to note below):

6. Date of submission: (____ / ____ / ____) dd/mm/yy

7. Short event description: _____

* For any catering arrangements, please refer to page 8 under heading 12. Any event requiring special equipment is at the expense of the organizer; for any query & assistance, please contact: secretariat@cbd.int.