

ANNEX I

I Agenda



UNITED NATIONS ENVIRONMENT PROGRAMME

Programme des Nations Unies pour l'environnement Programa de las Naciones Unidas para el Medio Ambiente

Программа Организации Объединенных Наций по окружающей среде برنامج الأمم المتحدة للبيئة

联合国环境规划署



The MEA Information and Knowledge Management Initiative 1st Steering Committee Meeting

22-24 June 2010, Glion, Switzerland

Co-chairs: Bradnee Chambers (UNEP) and Marcos Silva (CITES)

Day I - Common Ground

14.30 Opening

- Introductory Remarks by co-chairs, round of introductions
- Address by the Secretary General of CITES, Mr. Scanlon
- Address by Executive Secretary of the Basel Convention, Ms. Kummer Peiry
- Brief update of events at and since Chexbres 2009
- Presentation of UNFCCC and UNCCD

16.15 Coffee

- Round of introductions of first-time attending Observers and updates by IUCN on Ecolex and TEMATEA
- Outcomes of the UNEP KM retreat - roles of MEAs
- Agreement on Data sharing – distribution of draft ToRs to SC members
- Introduce possibilities of a shared portal; Content Management system; and Code base
- Address by Executive Secretary of the Montreal Protocol, Mr. Gonzales

18.00 Cocktail and Dinner

Day II - Interoperability Project

09.00 Report from the Working Group

- Introduction to the working group and process
- The Goal – a designed vision
- What lies beneath:
 - (1) Proof of Concept: on-line demo of Interoperability (*Osmany*)

10.45 Coffee

- Accounts of challenges and lessons learned
 - Challenges of information architecture
 - Development of formats/schemas
 - Interim solution for MEAs with less capacity
 - API, server

13.00 Lunch

- Controlled vocabulary
- Guidelines and toolkit
- (2) The DELC Analytical Index : Content and Integration InforMEA (*Eva*)

14.45 Coffee

- Open discussion and feed back on the page, search functions, etc
- Feed back from observers

Day III – The way ahead

09.00 Where to we want to go from here

- What are areas of common interest other than interoperability?
 - Online reporting
 - MEA 'University'
- Open discussion on options based on the proof of concept and presented portal *including on points such as Ad-hoc collaboration and pooling of resources around substantive/compelling issues within MEA IKM network (eg. shared digital resources for future 'COPs'), Further data linking beyond just News, Events, Focal points and Decisions (eg. linked Country Profiles, linked species data), etc...*

10.30 Coffee

- Strategy on Fundraising

12.30 Lunch

- Finalization of Terms of Reference of Steering Committee (for signature of heads of MEAs) - on screen

15.30 Closure

- Conclusions and Summary by the chairs
- Address by the Executive Secretary of the Stockholm Convention and co-Executive of the Rotterdam Convention, Mr. Cooper

16.00 Coffee & Birthday Cake

II Participants List

1st MEA Information and Knowledge Management Steering Committee Meeting

MEAs	
<p>1</p> <p><u>BASEL</u> Ms. Katharina Kummer-Peiry Executive Secretary Secretariat of the Basel Convention (SBC) 15, chemin des Anémones, Palais des Nations 1219 Châtelaine, Geneva Switzerland Tel: 41 22 917 8219 Fax: 41 22 797 3454 E-mail: katharina.kummer@unep.ch</p>	<p>2</p> <p><u>CBD</u> Mr. Olivier de Munck Programme Officer Clearing-House Mechanism Secretariat of the Convention on Biological Diversity (SCBD) 413 Saint-Jacques Street, suite 800 Montreal, QC H2Y 1N9, Canada Tel.: 1 514 287 7012 Fax: 1 514 288 6588 E-mail: olivier.demunck@cbd.int</p>
<p>3</p> <p><u>CMS/AEWA</u> Mr. Florian Keil Information Officer UNEP/AEWA Secretariat Bonn, Germany Tel: 49 228 815 2451 Fax: 49 228 815 2450 Email: fkeil@unep.de</p>	<p>4</p> <p><u>CITES</u> Mr. John Scanlon Secretary General Secretariat to the Convention on International Trade in Endangered species of Wild Fauna and Flora (CITES) 15 Chemin des Anémones Case postale 456, CH-1219 Châtelaine Geneva, Switzerland Tel: 41 22 917 8139/40 Fax: 41 22-797 3417 E-mail: john.scanlon@cites.org</p>
<p>5</p> <p><u>CITES</u> Mr. Marcos Silva Senior Capacity Building Officer Secretariat to the Convention on International Trade in Endangered species of Wild Fauna and Flora (CITES) 15 Chemin des Anémones Case postale 456, CH-1219 Châtelaine Geneva, Switzerland Tel: 41 22 917 8139/40 Fax: 41 22-797 3417 E-mail: marcos.silva@cites.org</p>	<p>6</p> <p><u>OZONE</u> Mr. Marco Gonzalez Executive Secretary Ozone Secretariat United Nations Environment Programme P.O. Box 30552 (00100) Nairobi, Kenya Email: marco.gonzalez@unep.org</p>
<p>7</p> <p><u>OZONE</u> Mr. Gilbert Bankobeza Chief, Legal Affairs and Compliance Ozone Secretariat United Nations Environment Programme P.O. Box 30552 (00100) Nairobi, Kenya Email: Gilbert.Bankobeza@unep.org</p>	<p>8</p> <p><u>STOCKOLM, ROTTERDAM</u> Mr. Donald Cooper Executive Secretary of the Stockholm Convention and co- Executive Secretary of the Rotterdam Convention United Nations Environment Programme 11-13, Chemin des Anémones CH-1219 Châtelaine Geneva, Switzerland Tel: +41 22 917 8808 Fax: +41 22 917 8098 E-mail: dcooper@pops.int</p>
<p>9</p> <p><u>STOCKOLM, ROTTERDAM,</u> Attendance also for <u>Basel Convention</u>: Mr. Osmany Pereira Coordinator of the Joint Services of the Basel, Rotterdam and Stockholm Conventions Secretariat of the Stockholm Convention on Persistent Organic Pollutants United Nations Environment Programme 11-13, Chemin des Anémones CH-1219 Châtelaine Geneva, Switzerland Tel: 41 22 917 8808 Fax: 41 22 917 8098 Email: opereira@pops.int</p>	<p>10</p> <p><u>STOCKOLM</u> Mr. Richard Wood Programme Officer Secretariat of the Stockholm Convention on Persistent Organic Pollutants United Nations Environment Programme 11-13, Chemin des Anémones CH-1219 Châtelaine Geneva, Switzerland rwood@pops.int</p>

MEAs (Continued)			
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13	(WHC) UNESCO Mr. Alonzo Addison Special Advisor to the Director UNESCO World Heritage Centre (CLT/WHC) Email: a.addison@unesco.org/ Addison@cal.berkeley.edu		Regrets for this meeting from: ITPGR-FAO: Mr. Francisco Lopez and Ramsar: Mr. Nicholas Davidson
Observers			
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